

Acceptable Documentation Guide  
Affordable Connectivity Program

The Affordable Connectivity Program is a federal benefit program that is available to qualifying consumers. The Universal Service Administrative Company (USAC) administers the Affordable Connectivity Program on behalf of the Federal Communications Commission. USAC is responsible for helping you apply for the program and understand eligibility requirements.  
Proof of Income or Program Participation

Who is this guide for?

Use this guide to learn what documents you'll need to provide if:

You submitted an online application, and we've asked you to share proof of your eligibility, or

if you're thinking of applying by mail.

If you still need to apply, you can apply now at [GetInternet.gov](https://www.getinternet.gov). If you provide a social security number, you may not need to share proof of your eligibility.

What do I need to know?

All documents must be current (not expired).

If applying by mail, never send the original document. Send copies or pictures of your original, valid document.

Proof of income:

To show your household income is at or less than the amount listed for your state and household size:

Household Size 48 States, DC, &  
Territories

Alaska Hawaii

1 person \$29,160 \$36,420 \$33,540

2 people \$39,440 \$49,280 \$45,360

3 people \$49,720 \$62,140 \$57,180

4 people \$60,000 \$75,000 \$69,000

For each additional

person, add

\$10,280 \$12,860 \$11,820

200% of the 2023 Federal Poverty Guidelines

The federal poverty guidelines are typically updated at the end of January.

Provide a document that includes: Here are common examples:

1. Your name, or your dependents name
2. Your annual income
3. An issue date within the last 12 months

Your prior years state, federal, or Tribal tax return.

Current annual income statement from your job.

A Social Security statement of benefits.

An unemployment or workers compensation statement of benefits.

A Federal or Tribal notice letter of participation in General Assistance.

A Divorce Decree or child support award.

An official document with a date in the last 12 months that shows your annual income. Or official documents showing your income for three months in a row. This could be pay stubs that have dates within the last 12 months.

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Proof of program participation (SNAP, Medicaid, etc.):

To show you or your dependent participate in a program below:

Medicaid

Supplemental Nutrition Assistance Program (SNAP)

Supplemental Security Income (SSI)

Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)

Federal housing assistance

Veterans Pension or Survivors Benefit

Provide a document that includes: Here are common examples:

1. Your name, or your child or dependents name
2. The name of the program, such as SNAP
3. The name of the government, Tribal entity, or program administrator that issued the document
4. An issue date within the last 12 months or expiration date in the future

A benefit award letter

A statement of benefits

A benefit verification letter

A screenshot of online benefits portal

Proof of Tribal program participation

If you live on Tribal lands and need to show you or your dependent participate in a program below:

Bureau of Indian Affairs General Assistance

Tribal Temporary Assistance for Needy Families (TANF)

Food Distribution Program on Indian Reservations (FDPIR)

Head Start (only those households meeting its income qualifying standard)

Provide a document that includes: Here are common examples:

1. Your name, or your child or dependents name
2. The name of the program, such as FDPIR
3. The name of the government, Tribal entity, or program administrator that issued the document
4. An issue date within the last 12 months or expiration date in the future

A benefit award letter

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Proof of Federal Pell Grant

You'll need to provide a document that includes: Here are common examples:

1. Your name, or your child or dependents name
2. The name of the program
3. The name of the school or the U.S. Department of Education that issued the document
4. The current award year

An official financial aid award letter from the school or the U.S. Department of Education. It must show that the student got a Pell Grant for the current award year.

A paid invoice that shows the student got a Pell grant for the current award year.

A screenshot of an online financial aid portal.

Proof that your child or dependent participates in the free and reduced-price lunch program or the school breakfast program

You'll need to provide a document that includes: Here are common examples:

1. The students first and last name
2. The name of school or school district
3. The name of the program
4. The current or prior school year

Letter from the school or school district

Proof that your child or dependent attends a Community Eligibility Provision school

You'll need to provide a document that includes: Here are common examples:

1. The students first and last name
2. The name and address of the school
3. School contact information (phone or email)
4. The current school year

A letter or document from the school or school district

A report card

o Some report cards don't have the specific school contact information. If yours does not, then it will not be accepted.

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Proof of Identity

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if you're thinking of applying by mail.

If you still need to apply, you can apply now at [GetInternet.gov](https://www.getinternet.gov). If you provide a social security number, you may not need to share proof of your eligibility.

What do I need to know?

All documents must be current (not expired).

If applying by mail, never send the original document. Send copies or pictures of your original, valid document.

If you need to show your date of birth:

Provide a document that includes: Here are common examples:

1. Your first and last name

2. Your date of birth

A Drivers license that is not expired

A birth certificate

A passport that is not expired

A U.S. government, military, state, or Tribal issued ID that is not expired

A Certificate of Naturalization, Certificate of U.S. Citizenship, or Consular ID

If you need to show your Social Security Number (SSN):

Provide a document that includes: Here are common examples:

1. Your first and last name

2. The last four digits of your SSN or Tribal ID number

A Social Security Card

A Social Security Benefit Statement (SSA-1099)

A W-2 from the last 2 years

A prior years state, federal, or Tribal tax return

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If you need to show that you are alive:

Provide documentation that includes: Here are common examples:

Your identity information

1. Your first and last name
2. Your date of birth
3. The last four digits of your SSN or Tribal ID number (required if provided on application)

Shows you're alive

1. Your first and last name
2. An issue date within the last three months

Show us your identity

Provide one or two documents to prove your identity information, such as a Drivers License and Social Security Card.

Show you are alive (documentation must be dated within last three months)

A current utility bill

A paystub

A mortgage or lease statement

A retirement/pension statement of benefits.

A notarized letter that confirms your identity and that you are alive

If you need to show you that you are an emancipated minor:

Provide a document that includes: Here are common examples:

1. Your first and last name
2. Confirmation of emancipated minor status

Court document

Certificate of emancipation

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## Proof of Address

Who is this guide for?

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You submitted an online application, and we've asked you to share proof of your address,  
or

if you're thinking of applying by mail.

If you still need to apply, you can apply now at [GetInternet.gov](https://www.getinternet.gov). If you provide a social security number, you

may not need to share proof of address.

What do I need to know?

All documents must be current (not expired).

If applying by mail, never send the original document. Send copies or pictures of your original, valid document.

If you need to show your address:

Provide a document that includes: Here are common examples:

1. Your first and last name
2. Your address

If you choose to prove your address using the online application:

Use the online mapping tool in the application.

If you choose to mail in documentation, you can send in:

A map that shows your physical address or location, including latitude and longitude coordinates (coordinates are required if you live on Tribal lands)

A Drivers license or other valid government, state, or Tribal ID

A utility bill (excluding your internet company)

A mortgage or lease statement

Most recent W-2 or tax return

If you need to show your household:

If you live with another adult who participates in the Affordable Connectivity Program, you will need to

answer a few questions to find out if your household qualifies for more than one benefit.

If completing by online application: A blank, fillable worksheet will guide you through the steps.

If completing by mail: You must complete the ACP Household Worksheet and mail it to the ACP Support

Center. Instructions are available in English and 9 other languages.